

**CITY OF ATLANTIC CITY  
APPLICATION FOR EMPLOYMENT**

All applicants will be considered for employment without regard to race, religion, color, gender, national origin, age, marital or Veteran status, medical condition or handicap, or any other status protected by law. The City of Atlantic City is an Equal Opportunity Employer.

Personal Information (Please Print)

DATE: \_\_\_\_\_

Name \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_  
(Last Name, First Name & Middle Initial)

Address \_\_\_\_\_  
(No. Street, City, State Zip)

Telephone No. \_\_\_\_\_ Referred By: ( ) Ad ( ) Friend or Relative ( ) Walk-In

Driver's License No. \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Are you over 18 years of age? ( ) Yes ( ) No (If NO, a work permit will be required.)

Are you legally eligible for permanent employment in the United States? \_\_\_\_\_ (If hired, verification will be required by law).

Position(s) applied for (1) \_\_\_\_\_ (2) \_\_\_\_\_

Have you worked for us before? \_\_\_\_\_. If YES, when? \_\_\_\_\_ Position \_\_\_\_\_

Date of Termination \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Indicate special qualifications or skills \_\_\_\_\_

**EDUCATION**

Name & Location of School	Course of Study	Years Completed	Did you graduate?
Elementary			
High School			
College	Major		
	Degree		
Other			

Are you employed at the present time? ( ) Yes ( ) No

Have you ever been bonded in prior employment? \_\_\_\_\_. If YES, list name(s) of employer(s)

Have you ever been convicted of a crime and/or offense? (This should include convictions in any court other than minor traffic offenses or parking violations) \_\_\_\_\_. If YES, list convictions, date, sentence and/or penalty imposed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PLEASE NOTE: APPLICATIONS WILL REMAIN ON FILE FOR ONLY ONE (1) YEAR FROM DATE OF APPLICATION IS FILED WITH HUMAN RESOURCES.**

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***PRIOR EMPLOYMENT (START WITH MOST RECENT EMPLOYER)***

<b>Employer</b>	<b>Phone Number</b>	<b>From :</b>	<b>To:</b>
<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Duties:</b>		<b>Supervisor:</b>	
		<b>Starting Wage/Salary:</b>	
<b>Reason for leaving:</b>		<b>Final Wage/Salary:</b>	

<b>Employer</b>	<b>Phone Number</b>	<b>From :</b>	<b>To:</b>
<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Duties:</b>		<b>Supervisor:</b>	
		<b>Starting Wage/Salary:</b>	
<b>Reason for leaving:</b>		<b>Final Wage/Salary:</b>	

<b>Employer</b>	<b>Phone Number</b>	<b>From :</b>	<b>To:</b>
<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Duties:</b>		<b>Supervisor:</b>	
		<b>Starting Wage/Salary:</b>	
<b>Reason for leaving:</b>		<b>Final Wage/Salary:</b>	

<b>Employer</b>	<b>Phone Number</b>	<b>From :</b>	<b>To:</b>
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<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>	<b>Position:</b>
<b>Duties:</b>				<b>Supervisor:</b>
				<b>Starting Wage/Salary:</b>
<b>Reason for leaving:</b>				<b>Final Wage/Salary:</b>

**MILITARY SERVICE**

<b>BRANCH OF SERVICE</b>	<b>FROM</b>	<b>TO</b>	<b>RANK &amp; DUTIES</b>	<b>DATE OF DISCHARGE</b>

**PERSONAL REFERENCES**

<b>NAME</b>	<b>ADDRESS</b>	<b>YEARS KNOWN</b>	<b>TELEPHONE NO.</b>

The above information is true and complete to the best of my knowledge. Should I be hired by the City of Atlantic City, any misrepresentation or false statement contained herein may be considered cause for dismissal. The City of Atlantic City has my permission to obtain all necessary information from the references I have listed, or any other sources, concerning my prior employment, personal history or credit standing and I release all parties from any possible damages resulting from disclosing such information with or without prior written notice to me. I reserve the right to know the names and addresses of any investigative agencies used in order that I may learn the information contained in any reports furnished to the City of Atlantic City.

I understand this application does not constitute an employment contract of any kind. Should I be employed by the City of Atlantic City, I may resign such employment at any time at my discretion with or without prior notice and the City of Atlantic City may terminate my employment at any time at their discretion, with or without cause and with or without prior notice pursuant to the rules and regulations established by the New Jersey Civil Service Commission.

**Date:** \_\_\_\_\_ **Signature of Applicant:** \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

SUMMARY OF INTERVIEW: \_\_\_\_\_  
 \_\_\_\_\_

Accepted for employment ( ) Yes ( ) No Position: \_\_\_\_\_  
 Starting Rate \$ \_\_\_\_\_ per ( ) Hour ( ) Week Scheduled to start work: \_\_\_\_\_  
 Interviewed by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

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