

CITY of ATLANTIC CITY

***Affirmative Action Officer***

The Affirmative Action Officer evaluates compliance with diversity laws and policies within the City of Atlantic City and creates new opportunities for equality within the organization for people of all race, gender, sexuality, ability, and age.

Knowledge of federal laws and requirements pertaining to affirmative action/equal employment opportunity; current AA and EEO related issues, developments, and trends; principles and practices of personnel administration; socio-economic problems, multi-cultural issues, cultural differences, and language barriers associated with minorities, women, and other protected groups; principles and practices guiding investigations of alleged workplace harassment or discrimination.

An understanding of the principles and practices of personnel administration within civil service guidelines as well as the relevant political developments and barriers faced by protected groups in the workplace.

Interprets equal employment opportunity requirements of Federal and State agencies; evaluates these requirements in relation to specific departments and/or programs; recommends corrective or remedial action as needed.

Please send resume with salary requirements by December 1, 2017 to;

**City of Atlantic City  
Human Resources Department, Room 416  
1301 Bacharach Blvd  
Atlantic City, NJ 08401**

The City of Atlantic City is an Equal Opportunity Employer.