JOB SUMMARY:
Under direction, recommends local public health policies; plans, develops, coordinates, and directs the work program of the City of Atlantic City’s health department and directs the enforcement of public health within the municipality.

ESSENTIAL DUTIES AND RESPONSIBILITIES:
- Recommends to superiors the establishment of local health policies and programs.
- Plans and directs the measures required to control and prevent communicable diseases. Cooperates with other Health Officers in the suppression of any epidemic.
- Directs and coordinates the inspection, investigation, legal and other measures required to carry out the provisions of local and state health laws.
- Supervises sanitation measures and inspections throughout the municipality.
- Plans and directs the measures required to abate nuisances which may affect health and sanitation.
- Maintains a current, accurate record of all diseases reported within the municipality.
- Investigates and/or directs the investigation of contacts and contagious diseases.
- Supervises the inspection of food and drug establishments to assure compliance with the law.
- Supervises the vital statistics registration work of the municipality.
- Supervises the establishment and maintenance of essential records and files.

MINIMUM REQUIREMENTS:
A valid New Jersey Health Officer’s license with a doctor or master degree in a health related field, such as medicine, osteopathy, veterinary medicine, public health, environmental science, health administration, social work, nursing, or health education.

Please submit cover letter and resume to the City of Atlantic City, Human Resources Department, Room #416, 1301 Bacharach Blvd., Atlantic City, New Jersey 08401 or email to achr@cityofatlanticcity.org by March 20, 2020.

The City of Atlantic City is an Equal Opportunity Employer.